

*Browns Valley Irrigation District*  
Post Office Box 6, Browns Valley, CA 95918

**MINUTES OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
REGULAR BOARD MEETING**

**WHEN**  
**Thursday**  
**December 10, 2020**  
**5:00 pm**

**WHERE**  
**Teleconference via Zoom**  
**Browns Valley, CA**  
**95918**

This meeting will be conducted by Zoom Video Conference and Audio Teleconference Only.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

**Join Zoom Meeting** (Copy and paste link into the search field of an internet browser):

<https://us02web.zoom.us/j/83483101473>

Password: **None required.**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

**Audio Only Dial-in: 1-888-475-4499 Meeting ID: 834 8310 1473**

Public comment may also be provided in writing via email to the General Manager at [bvid@bvid.org](mailto:bvid@bvid.org).

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
DECEMBER 10, 2020**

At 5:00pm President Woods called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Bordsen, Lowe, Wheeler and Woods. Also in attendance were General Manager Maslan, Clerk Springsteen, and Operations Manager Shrader.

**1. Minutes:** The Minutes of the November 12, 2020 Regular Board Meeting were approved on a motion by Director Wheeler, seconded by Director Bordsen. All ayes, motion passed.

**2. Public Forum:** None

**3. The Board will consider a wage adjustment for staff not otherwise covered by the Memorandum of Understanding.** A motion by Director Bordsen, seconded by Director Woods to approve the annual wage adjustment for staff not covered by the MOU. All ayes, motion passed.

**4. The Board will discuss the Division 5 Director selection process and take action as appropriate.**  
Discussion only, no action taken

**5. Manager’s Report:**

**COLLINS LAKE STATUS**

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DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	11,120 AF	22.5%	1,133.3 FT	49.7 FT	1.0 CFS	0 kW
1 YEAR AGO	24,460 AF	49.4%	1,153.7 FT	29.3 FT	1.0 CFS	0 kW

**STAFF ACTIVITIES**

Collins Lake has dipped below 22% of capacity and staff is taking advantage of good weather and working hard on off-season projects/repairs.

**Workforce Update (COVID-19)**

Office staff is still working from home when appropriate (and possible), and calls are being forwarded to a cell phone when the office is vacant. This continues to work very well.

The General Manager and Administrative Services Manager continue to sign checks to keep the District current and avoid the need for Directors to come to the office and risk exposure.

As of 12/07/2020 Dr. Luu, the Bi-County Health Officer for Yuba County and Sutter County issued a Public Health Advisory to Immediately Mitigate COVID-19 Risks in Yuba and Sutter County. To be proactive on the subject, the Manager will be implementing a teleworking schedule for the

Management staff and continuing to have essential staff that need to work in person continue to do so with proper distancing practiced as well as proper PPE safety measures used.

## **CURRENT PROJECTS**

### **Sicard Pipeline Project**

Staff is working with several property owners to discuss easements for the Sicard Pipeline Project. Most parties have verbally agreed to the easements.

### **Virginia Ranch Dam**

On Wednesday, December 2<sup>nd</sup>, staff walked the tunnel to inspect for any visual fallouts in in the 4-thousand-foot tunnel. All iron arches added in the 1970's seemed in good condition though some lumber lining the outside of the arches need replacing. BVID will reach out to Blackburn Engineering for a further inspection.

## **PAST MEETINGS**

- 11/13/20 The Manager, Technical Services Manager and Mr. McNally met with BRI to discuss BVID ROW needs for the Sicard Pipeline Project.
- 11/17/20 The Manager met with Todd Thoner with JTN Energy to discuss Virginia Ranch Dam, power marketing and actions required prior to re-contracting in April 2022.
- 11/19/20 The Manager attended the Hazard Mitigation Committee (HMPC) meeting hosted by Yuba County OES.
- 12/2/20-12/3/20 The Manager attended the online ACWA Conference.
- 12/03/20 The Manager attended the Yuba River Endowment Meeting in Hallwood.
- 12/03/20 The Manager with Willie Whittlesey and Ryan McNally to discuss BVID's Conserved Water Transfer.
- 12/10/20 The Manager participated in the YBA Yuba County EOC Functional Exercise.

## **UPCOMING MEETINGS**

- 12/14/20 The Manager will meet with NCWA for discussion with the Reservoir Release Group
- 12/15/20 The Manager will meet with NCWA for discussion with the Groundwater Substitution Group
- 12/16/20 The Manager will meet with NCWA for discussion with Groundwater Substitution Committee (GSC)
- 12/17/20 The Manager will meet with NCWA for discussion with the Water Transfers, Reservoir Working Group
- 12/18/20 The Manager will meet with NCWA for follow up from the 12/17/20 group meeting.

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

### **Upper District**

The new cantilever pipe racks have been installed on the east side of the green shop, the crew has been busy organizing the pipe and placing on the racks. All of the PVC parts have been moved and organized in the little shop, making it much more convenient when gathering supplies for repairs.

New anchor points were placed for the Log Booms at Virginia Ranch Dam. These were necessary due to the increased size of the new log booms and the extra load they will carry as water flows over the spillway.

A large side spill has been replaced on the Lower Browns Valley Ditch; the old spill was badly eroded and cracked.

The crew has continued work on the flume replacement for the Thousand Trails Ditch west of Marysville rd. Two flumes will be completed this month weather permitting.

### **Lower District**

Pumpline Canal is running at December flows of 20 CFS

### **Future Projects**

Continue cleaning district waterways, weed eat and spray where and when appropriate.

**6. Director's Comments and Reports:** Director Lowe discussed temporary water retention on the Pumpline

### **7. Correspondence:**

- Letter dated November 27, 2020 to BVID from Collins Lake regarding 2021 fees
- Letter dated November 30, 2020 to Terry Hanson from BVID regarding Division 5 Board vacancy

**8. Closed Session:** Conference with legal counsel – anticipated litigation; significant exposure to litigation involving BVID's water rights and the updated Bay-Delta Quality Control Plan. Government Code sections 54956.9.

**9. Open Session:** The Board will report any action taken in closed session. No action taken.

**10. Adjournment:** President Woods adjourned the meeting at 6:20 PM.