

*Browns Valley Irrigation District*  
Post Office Box 6, Browns Valley, CA 95918

**AGENDA OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
REGULAR BOARD MEETING**

**WHEN**  
**Thursday**  
**April 9, 2020**  
**5:00 pm**

**WHERE**  
**Teleconference via Zoom**  
**Browns Valley, CA**  
**95918**

This meeting will be conducted by Zoom Video Conference and Audio Teleconference Only.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

**Join Zoom Meeting** (Copy and paste link into the search field of an internet browser):

<https://us04web.zoom.us/j/103933927>

Password: **None required.**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

**Audio Only Dial-in: 1-888-475-4499** Meeting ID: **103-933-927**

Public comment may also be provided in writing via email to the General Manager at [bvid@bvid.org](mailto:bvid@bvid.org).

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
APRIL 9, 2020**

At 5:00pm President Woods called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Bordsen, Wheeler and Lowe, Director Maslan absent. Also in attendance were Manager McNally, Clerk Springsteen and Operations Manager Shrader.

**1. Minutes:** The Minutes of the March 12, 2020 Regular Board Meeting were approved on a motion by Director Wheeler, seconded by Director Bordsen. Director Woods polled the Board, Lowe aye, Bordsen aye, Wheeler aye, Woods aye. Motion passed.

**2. Public Forum:** None

**3. Finance Committee Report:** The April 9, 2020 The Finance Committee meeting was cancelled.

**4. The Board will discuss the 2020 Irrigation Season.** A motion by Director Lowe, seconded by Director Bordsen to start the 2020 water season on April 20, 2020. Director Woods polled the Board, Lowe aye, Bordsen aye, Wheeler aye, Woods aye. Motion passed.

**5. The Board will discuss the April, May and June meeting schedules.** A motion by Director Lowe, seconded by Director Wheeler to adjust Board meeting dates for the months of April, May & June as follows. April 23, 2020 and one meeting in May & June. Director Woods polled the Board, Lowe aye, Bordsen aye, Wheeler aye, Woods aye. Motion passed.

**6. The Board will consider executing Amendment 2 to the Browns Valley Irrigation District Agreement with Landowner for Groundwater Pumping (Burtleson) naming a successor to the property.** A motion by Director Bordsen, seconded by Director Wheeler to approve Amendment 2. Director Woods polled the Board, Lowe aye, Bordsen aye, Wheeler aye, Woods aye. Motion passed.

**6. Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	39,500 AF	79.8%	1,172.2 FT	10.8 FT	0.0 CFS	0 kW
1 YEAR AGO	49,500 AF	100.0%	1,183.1 FT	SPILLING	0.0 CFS	1,033 kW

**STAFF ACTIVITIES**

Hydrological conditions have improved slightly and staff is keeping a close eye on reservoir inflow. For reference, and with similar conditions in 2015, the irrigation season was started April 22, 2015. We remain under a drought ordinance, and are limiting customers from increasing their services and new customers are only eligible for one unit of water until the ordinance is lifted.

In response to the COVID-19 crisis, Collins Lake Campground has officially closed through April 9, 2020. However, it is reasonable to assume this closure will remain in effect well into the summer. This will obviously have some impact to the District's revenue, but the fiscal impact will remain manageable.

On March 30, 2020, the Yuba River Accord finalized a deal to transfer 77,000 acre-feet of Groundwater Substitution Water to the State Water Contractors at \$350 per acre-foot.

Staff is continuing to develop a preliminary design for the new boardroom and office.

### **Workforce Update**

In response to the COVID-19 crisis, the District has offered up to 30 days of leave to any employee who becomes exposed to, is symptomatic or has to care for family affected by the virus. So far, nobody has been affected and field operations continue as normal. All meetings and briefings occur in the shop, or in the yard, with the minimum 6 feet spacing between personnel and are as short as possible.

Office staff is working from home when appropriate (and possible), and calls are being forwarded to a cell phone when the office is vacant. We have purchased two more tablets for the Operations and Technical Services Managers, and are in the process of outfitting additional laptops and docking stations to ensure mobility. As the County Health Officer predicts this emergency to last for up to several more months, management is rapidly outfitting the necessary technical equipment to ensure continuity of business. This also includes the updated server and VPN in the 2020 Budget. The General Manager and Administrative Services Manager are also signing checks to keep the District current and avoid the need for Directors to come to the office and risk exposure.

On March 12, 2020, the District hired Mr. Paul Brissey as Utility Worker I. However, he failed to pass probation and was terminated on April 3, 2020. However, on April 6, 2020, the District hired Mr. Brad Schwartz as a temporary Utility Worker I.

## **CURRENT PROJECTS**

### **Conserved Water Transfer**

Consistent with the deal struck by the Yuba River Accord on March 30, 2020, the Manager offered the Conserved Water Transfer to Dudley Ridge and Santa Clara for \$350 per acre-foot. Santa Clara has declined due to supply, but Dudley Ridge has agreed to purchase the 3,100 acre-feet.

The Manager also submitted a formal intent to YWA to facilitate the transfer, to which they indicated there should be no problems.

### **Groundwater Substitution Transfer**

There will be a Groundwater Substitution Transfer this year at the price of \$350 per acre-foot, with farmers to realize \$262.50 after YWA, the District and the Yuba River Endowment obligations have been met. The District's allocation is 5,120 AF, with 3,616 AF in Zone 1 and 1,505 AF in Zone 4. The Manager will send communicate to the pumpers to begin as soon as early April 16 and be complete no later than September 30. BVID's internal well represents 963 AF.

Staff will sound the wells monthly, and per YWA’s request, take EC readings at the initiation of pumping, two months later and again at the end.

**SB 88**

Although most of the telemetry infrastructure is in place, staff is asking MBK to submit another extension while we refine the system and install the last of the required equipment.

**Sicard Pipeline Project**

Staff is walking the alignment over several days to ensure there are no conflicts with sensitive resources.

**Virginia Ranch Dam**

The Operations Manager met with DSOD for the annual inspection, which went well.

Staff is reviewing the 2020 DSSMP.

Staff has received the 2020 Annual Maintenance Report from Henwood Energy. In summary, the facility is in good condition.

Staff is finalizing the bid for the security system at the dam and powerhouse, which includes several remote cameras and more robust doors and locks. This work is approved in the 2020 Budget.

**PAST MEETINGS**

- 03/13/20 The Manager attended a NCWA Manager’s Meeting in Richvale.
- 03/13/20 The Manager attended Voluntary Settlement Agreement update meeting at YWA.
- 03/17/20 The Manager attended a YWA Board meeting regarding the Water Education Center.
- 03/18/20 The Manager met with the State Water Contractors in Sacramento via teleconference at the Rue Ranch.
- 03/19/20 The Manager was scheduled for a Yuba River Endowment Board meeting, but it was cancelled.
- 03/27/20 The Manager had a conference call with YWA General Manager Curt Aikens and Charlie Mathews, at Mr. Mathew’s request, to discuss his proposal to move BVID water through the Cordua Canal.
- 03/30/20 The Manager met with the State Water Contractors in Sacramento via teleconference at the Rue Ranch.
- 03/31/20 The Manager, Operations Manager and Technical Services Manager walked Phase 2 of the Sicard Pipeline routing with Karl Brustad and staff.
- 04/03/20 The Manager, Operations Manager and Technical Services Manager walked Phase 3 of the Sicard Pipeline routing with Karl Brustad and staff.

## **UPCOMING MEETINGS**

- 04/07/20 The Manager, Operations Manager and Technical Services Manager are walking Phases 4 and 7 of the Sicard Pipeline routing with Karl Brustad and staff.
- 04/08/20 The Manager is attending a Member Unit meeting at YWA.
- 04/09/20 The Manager, Operations Manager and Technical Services Manager are walking Phases 5 of the Sicard Pipeline routing with Karl Brustad and staff.

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

### **Upper District**

Operations Manager met with DSOD for our annual site inspection. This year we needed to exercise the main isolation valve in the penstock. Everything was found to be in great condition and the inspection went smoothly.

Repair work continues on the Arnold Ditch (weather permitting).

Manufactured a drop box in front of the office so customers can leave payment without contact with office staff due to COVID-19 concerns.

Installed new services on the Monument Trail line, the Peoria Road line, and in The Ridge Subdivision.

Several change orders and shutoffs have been completed.

Operations Manager met with The Flying Locksmith Company to discuss security enhancements for Virginia Ranch Dam.

Operations Manager, Technical Services Manager, and General Manager met with Peterson Brustad to walk the proposed Sicard Pipeline Alignment. This is taking place over several days.

We have been assisting Teichert in locating our pipelines for the Highway 20 realignment.

Finished mechanically cleaning the Sicard Ditch, several bad areas were repaired during the cleaning.

### **Lower District**

Installed a new valve at the H3 service, this required some concrete work as the old structure had deteriorated over time.

Crew has been repairing several valves and concrete fixtures in preparation for water season.

Lower District DSO met with landowner to identify locations for new water meters.

## **Future Projects**

Move the mainline for the Spring Valley Road realignment.

Continue spray program for any areas still needing treatment.

*\*Director Maslan called in*

**7. Director's Comments and Reports:** None

## **8. Correspondence:**

- Letter dated March 30, 2020 to BVID from Collins Lake Recreation regarding Semi Annual Report
- Letter dated March 31, 2020 to Cordua Irrigation District from BVID regarding water supply

**8. Adjournment:** President Woods adjourned the meeting at 5:26PM