

*Browns Valley Irrigation District*  
Post Office Box 6, Browns Valley, CA 95918

**MINUTES OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
REGULAR BOARD MEETING**

**WHEN**  
**Thursday**  
**February 27, 2025**  
**5:00 pm**

**WHERE**  
**9370 Browns Valley School Rd**  
**Browns Valley, CA**  
**95918**

This meeting will be conducted in person, by Zoom Video Conference and Audio Teleconference.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

**Join Zoom Meeting** (Copy and paste link into the search field of an internet browser):

<https://us02web.zoom.us/j/87474384104>

Password: **123456**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

**Audio Only Dial-in 1-888-475-4499 Meeting ID: 874 7438 4104**

Public comment may also be provided in writing via email to the General Manager at [bvid@bvid.org](mailto:bvid@bvid.org).

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
FEBRUARY 27, 2025**

Director Howard called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Howard, Rist, Woods and Bordsen, Director Lowe was absent. Also in attendance were Secretary/General Manager Kelly McNally, Operations Manager Kevin Shrader, and Technical Services Manager Mark Sayers.

1. **Minutes: The Minutes of the February 13, 2025, Board Meeting will be reviewed by the Board for approval.** A motion by Director Woods, seconded by Director Rist to approve the February 13, 2025 minutes. Howard, Woods, Rist and Bordsen aye, Director Lowe absent, motion passed. A motion by Director Rist, seconded by Director Woods to approve the February 13, 2025 Special minutes. Howard, Woods, Rist and Bordsen aye, Director Lowe absent, motion passed.
2. **Public Forum:** None.
3. The Board will **discuss the 2025 BVID Budget and may take action as necessary.** A motion by Director Bordsen, seconded by Director Woods to approve the 2025 Budget with a 5% discount for customers that pay their entire bill in April. Howard, Woods, Rist and Bordsen aye, Director Lowe absent, motion passed.
4. **Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME	%	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
<b>TODAY</b>	<b>48,671 AF</b>	<b>99.4%</b>	<b>1,182.7 FT</b>	<b>0.3 FT</b>	<b>3.0 CFS</b>	<b>1,034 kW</b>
1 YEAR AGO	47,602 AF	97.2%	1,181.6 FT	1.4 FT	3.1 CFS	1,050 kW

**YUBA RIVER STATUS (PUMPLINE CANAL)**

DATE	MAX DIVERSION RATE (BVID/YWA CONTRACT)	BVID WATER RIGHT (CURRENT MONTH)	CURRENT DIVERSION*
<b>TODAY</b>	<b>20 CFS</b>	<b>20 CFS</b>	<b>0 CFS</b>

*\*If the current diversion exceeds BVID monthly water right, the difference is deducted from the District’s “Project Base Supply.”*

**STAFF ACTIVITIES**

With the 2025 Budget nearly approved, office staff have been working on the customer database in preparation to send out the invoices for the 2025 irrigation season.

The Technical Services Manager has been working with the Administrative Assistant on the BVID customer database and has continued work on the 2023 Annexation project.

The Pumpline Canal improvement project is still on schedule to be completed by March 31, 2025 to ensure the canal is back up and running by April 1, 2025. Letters to customers on the Pumpline Canal have been sent out to ensure those affected are aware of the upcoming canal maintenance project.

The newly created Administrative Specialist position was posted to Indeed on February 5, 2025 and to the BVID website and Facebook pages on February 7, 2025. The application submittals have slowed down, and the General Manager began reviewing the 60+ applications last week. The next step will be to work with the Personnel Committee and set up interviews.

The General Manager signed the procurement agreement for the new hydro equipment at Virginia Ranch Dam, and Canyon Hydro has already started working on the final design for the project.

The agreement between BVID and the UC was signed and notarized on February 18, 2025 and a copy has been delivered to the UC Field Station. The next step in the Sicard Pipeline Project is to begin the survey work for the out of ditch portion of the project. The Operations Manager contacted potential surveyors this week.

## **CURRENT PROJECTS**

### **Sicard Flat Pipeline**

Fusion resumed in the first week of December and backfill/clean-up continues while the weather remains dry.

### **BVID Pumpline Canal**

The contract has been awarded, and the box culverts have been ordered. Construction is scheduled to be completed by March 31, 2025.

### **BVID Office**

The Engineer submitted a DRAFT site design, which has been included with handouts.

### **Vegetation Management**

Equipment has been mobilized to the BV Main Ditch, and the work will occur as weather permits.

## **PAST MEETINGS**

- 2/18/2025 Yuba Water Agency Board meeting
- 2/18/2025 NCWA Water Management - Teams
- 2/19/2025 Yuba River Endowment Board meeting

## **FUTURE MEETINGS**

3/3/2025 Bay-Delta Task Force  
3/4/2025 Yuba Water Agency Board meeting  
3/6/2025 Member Unit Management meeting  
3/7/2025 NCWA Annual meeting  
3/12/2025 Yuba GSC meeting  
3/13/2025 Yuba County Parks and Recreation meeting  
3/18/2025 Yuba Water Agency Board meeting  
3/19/2025 Yuba River Endowment Board meeting

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

### **Upper District**

Operations staff remain busy with winter worklist items throughout the District.

The VRD Generator continues to operate; we will reduce generation to match inflows to keep the lake elevation consistent.

The Sicard Pipeline crew is working on backfill cleanup and air vent installation.

Wet conditions have kept vegetation contractors from being able to work.

### **Lower District**

Pumpline is currently offline.

Contractor has continued work on ditch bank repair.

**8. Director's Comments and Reports:** None

**9. Correspondence:** None

**10. Adjournment:** 5:40 pm