

Browns Valley Irrigation District
Post Office Box 6, Browns Valley, CA 95918

**MINUTES OF THE
BROWNS VALLEY IRRIGATION DISTRICT
REGULAR BOARD MEETING**

WHEN
Thursday
January 23, 2025
5:00 pm

WHERE
9370 Browns Valley School Rd
Browns Valley, CA
95918

This meeting will be conducted by Zoom Video Conference and Audio Teleconference Only.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

Join Zoom Meeting (Copy and paste link into the search field of an internet browser):

<https://us02web.zoom.us/j/84255838487>

Password: **123456**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

Audio Only Dial-in 1-888-475-4499 Meeting ID: 842 5583 8487

Public comment may also be provided in writing via email to the General Manager at bvid@bvid.org.

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
JANUARY 23, 2025**

Director Lowe called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Howard, Lowe, Rist, Woods and Bordsen. Also in attendance were Secretary/General Manager Kelly McNally, Operations Manager Kevin Shrader and Technical Services Manager Mark Sayers.

1. **Minutes: The Minutes of the January 9, 2025, Board Meeting will be reviewed by the Board for approval.** A motion by Director Woods, seconded by Director Rist to approve the January 9, 2025 minutes. All ayes, motion passed.
2. **Public Forum:** None.
3. **Personnel Committee Report:** A motion by Director Bordsen, seconded by Director Woods to approve the creation of a permanent, full-time Administrative Specialist position with the salary consistent with the approved Utility Worker II salary schedule. All ayes, motion passed.
4. **The Board will discuss the BVID office and may take action as necessary.** Discussion only, no action taken.
5. **Manager’s Report:**

COLLINS LAKE STATUS

DATE	REMAINING SUPPLY VOLUME %	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	43,250 AF 88.3%	1,177.0 FT	6.0 FT	3.0 CFS	0 kW
1 YEAR AGO	48,965 AF 100.0%	1,183.0 FT	0.0 FT	3.1 CFS	0 kW

YUBA RIVER STATUS (PUMPLINE CANAL)

DATE	MAX DIVERSION RATE (BVID/YWA CONTRACT)	BVID WATER RIGHT (CURRENT MONTH)	CURRENT DIVERSION*
TODAY	20 CFS	20 CFS	0 CFS

**If the current diversion exceeds BVID monthly water right, the difference is deducted from the District’s “Project Base Supply.”*

STAFF ACTIVITIES

With 2025 underway, staff have been busy wrapping up 2024 and starting work on the 2025 Budget.

The Technical Services Manager has continued work on the 2023 Annexation project as well as communicating with UC staff regarding the Sicard Flat Pipeline project easements. On Friday, January 17, 2025, the UC staff submitted the license agreement for signature, and after it was reviewed by the Technical Services Manager and the General Manager, it was signed and returned to the UC for signature.

The Pumpline Canal improvement project has been awarded, and the contractor has ordered the box culverts for culverts 5 and 6. Construction is scheduled to be completed by March 31, 2025 to ensure the canal is back up and running by April 1, 2025.

On January 10, 2025, the Manager and Technical Services Manager met with MBK regarding the Smith Ditch. MBK has completed reviewing documents pertaining to the Smith Ditch and will be taking the information gathered during the field visit to determine the next steps for BVID and the customers on the Smith Ditch.

On January 17, 2025, BVID's engineer was onsite to get survey points for the new office building.

On January 23, 2025, the Manager and Technical Services Manager met with GridSME regarding the process to connect the new generator to the CAISO and PG&E, since BVID's current power contract is not connected to the CAISO system.

The Manager and Technical Services Manager met with Ascent Environmental for the kick-off meeting for the CWT EIR Addendum. A final draft of the EIR Addendum is anticipated for the end of May, with a completion date of early July.

CURRENT PROJECTS

Sicard Flat Pipeline

Fusion resumed in the first week of December and is expected to continue to late January.

BVID Pumpline Canal

Updated plans have been submitted to BVID and the bid contract has been reviewed by legal. Bids have been submitted to BVID. Construction is planned for mid-February through the end of March 2025.

BVID Office

The engineer was at the BVID office on Friday, January 17, 2025 to complete the topographical survey for the site grading plan. After the topo, the next steps are to complete the preliminary site plan, then geotechnical work to complete the soils report.

The engineer is set to be at the BVID office on Friday, January 17, 2025 to complete the topographical survey for the site grading plan. After the topo, the next steps are to complete the preliminary site plan, then geotechnical work to complete the soils report.

PAST MEETINGS

1/10/2025 Smith Ditch field visit
1/15/2025 BVID/JPIA Risk Assessment
1/16/2025 BVID/KGS Group meet and greet
1/17/2025 Laughlin and Spence
1/21/2025 Yuba River Endowment Board meeting
1/21/2025 Yuba Water Agency Board meeting
1/22/2025 Cordua Irrigation District/MHM/BVID
1/23/2025 GridSME/BVID – Zoom
1/23/2025 Ascent Environmental/BVID – Teams

FUTURE MEETINGS

1/24/2025 MRG/BVID - Teams
1/27/2025 Member Unit Water Management workshop
2/3/2025 Bay-Delta Task Force
2/5/2025 Yuba Water Agency/BVID Collins Lake Instrumentation meeting
2/13/2025 Yuba County Parks and Recreation Workgroup

DISTRIBUTION MAINTENANCE / OPERATIONS

Upper District

Operation staff remains busy with winter worklist items throughout the District.

The Sicard Pipeline crew is in the process of fusing tie-ins and angles on the last in ditch section of the project. Fusion should be completed by next week and backfill and grading can begin.

Vegetation control and ditch cleaning continues throughout the District where possible. Personnel are currently focusing on the Olive Hill Ditch.

A meeting has been set up with a contractor to walk the site for tree and vegetation removal on the Browns Valley Main Ditch. The meeting was set for 1/23/2025 but has now been rescheduled for Monday of next week.

Lower District

Pumpline Canal is currently offline.

A contractor has been hired to repair small sections of the Pumpline Canal. Our last heavy rainstorm caused some overtopping of the ditch. These are two known low areas on the ditch, and have been repaired before

8. Director's Comments and Reports: None

9. Correspondence: None.

10. Adjournment: 5:38 pm