

*Browns Valley Irrigation District*  
Post Office Box 6, Browns Valley, CA 95918

**MINUTES OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
REGULAR BOARD MEETING**

**WHEN**  
**Thursday**  
**March 13, 2025**  
**5:00 pm**

**WHERE**  
**9370 Browns Valley School Rd**  
**Browns Valley, CA**  
**95918**

This meeting will be conducted in person, by Zoom Video Conference and Audio Teleconference.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

**Join Zoom Meeting** (Copy and paste link into the search field of an internet browser):

<https://us02web.zoom.us/j/87136161728>

Password: **123456**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

**Audio Only Dial-in 1-888-475-4499 Meeting ID: 871 3616 1728**

Public comment may also be provided in writing via email to the General Manager at [bvid@bvid.org](mailto:bvid@bvid.org).

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE  
REGULAR BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
MARCH 13, 2025**

Director Bordsen called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Rist, Woods and Bordsen, Directors Lowe and Howard were absent. Also in attendance were Secretary/General Manager Kelly McNally, and Technical Services Manager Mark Sayers.

1. **Minutes: The Minutes of the February 27, 2025, Board Meeting will be reviewed by the Board for approval.** A motion by Director Woods, seconded by Director Rist to approve the February 27, 2025 minutes. Woods, Rist and Bordsen aye, Directors Lowe and Howard absent; motion passed.
2. **Public Forum:** None.
3. **Finance Committee Report:** February 2025 Financials. A motion by Director Rist, seconded by Director Woods to approve the February 2025 Financials. Woods, Rist and Bordsen aye, Directors Lowe and Howard absent; motion passed.
4. **Manager’s Report:**

**COLLINS LAKE STATUS**

DATE	REMAINING SUPPLY VOLUME %	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
<b>TODAY</b>	<b>48,965 AF 100.0%</b>	<b>1,183.0 FT</b>	<b>0.0 FT</b>	<b>3.0 CFS</b>	<b>796 kW</b>
1 YEAR AGO	48,867 AF 99.8%	1,182.9 FT	0.1 FT	3.1 CFS	1,079 kW

**YUBA RIVER STATUS (PUMPLINE CANAL)**

DATE	MAX DIVERSION RATE (BVID/YWA CONTRACT)	BVID WATER RIGHT (CURRENT MONTH)	CURRENT DIVERSION*
<b>TODAY</b>	<b>20 CFS</b>	<b>20 CFS</b>	<b>0 CFS</b>

*\*If the current diversion exceeds BVID monthly water right, the difference is deducted from the District’s “Project Base Supply.”*

**STAFF ACTIVITIES**

With the weather switching between sunny and nice, to rainy and cold, the lake level has remained within one foot of the of spilling, and the generator at VRD has remained online since February 3, 2025.

With the 2025 Budget approved, office staff have been working on the customer database to send out the invoices for the 2025 irrigation season.

The Technical Services Manager has been working with the Administrative Assistant on the BVID customer database and has continued work on the 2023 Annexation project.

The Pumpline Canal improvement project is still on schedule to be completed by March 31, 2025 to ensure the canal is back up and running by April 1, 2025. Letters to customers on the Pumpline Canal have been sent out to ensure those affected are aware of the upcoming canal maintenance project. The box culverts have been delivered to the culvert 5 and 6 locations in preparation of construction.

The newly created Administrative Specialist position was posted to Indeed on February 5, 2025 and to the BVID website and Facebook pages on February 7, 2025. The District received over 70 applications and the Manager has narrowed it down from 70+ applicants to 37. The next step will be to work with the Personnel Committee and set up interviews.

## **CURRENT PROJECTS**

### **Sicard Flat Pipeline**

Backfill/clean-up continues when the weather is dry.

### **BVID Pumpline Canal**

The contract has been awarded, and the box culverts have been delivered to the project site. Construction is scheduled to begin later this month and will be completed by March 31, 2025.

### **BVID Office**

The Engineer submitted another DRAFT site design, which has been included with handouts.

### **Vegetation Management**

The contractor has been working on the BV Main and continues to make steady progress.

## **PAST MEETINGS**

3/3/2025	Bay-Delta Task Force
3/4/2025	Yuba Water Agency Board meeting
3/6/2025	Member Unit Management meeting
3/7/2025	NCWA Annual meeting
3/12/2025	Yuba GSC meeting
3/13/2025	Yuba River Diversion discussion – Yuba Water/BVID
3/13/2025	Grant Agreement review

## **FUTURE MEETINGS**

3/17/2025	NCWA Water Management Series – Teams
3/18/2025	Yuba Water Agency Board meeting
3/19/2025	Yuba River Endowment Board meeting
3/26/2025	Member Unit Management meeting
3/13/2025	Yuba County Parks and Recreation meeting

## **DISTRIBUTION MAINTENANCE / OPERATIONS**

### **Upper District**

Operations staff remain busy with winter worklist items throughout the District.

The VRD Generator continues to operate; we have reduced output to match lake inflow.

The Sicard Pipeline crew is working on backfill cleanup and air vent installation.

The vegetation contractor has made substantial progress on the BV Main. Work is almost completed from Virginia Road. to Fruitland Road.

### **Lower District**

Pumpline is currently offline and will remain offline through April 1, 2025.

Lamon Construction is getting ready to begin on box culvert installation at the “Gee Ranch” crossing.

**8. Director's Comments and Reports:** None

**9. Correspondence:** Updated BVID Office Site plan

**10. Adjournment:** 5:19 pm