

Browns Valley Irrigation District
Post Office Box 6, Browns Valley, CA 95918

**MINUTES OF THE
BROWNS VALLEY IRRIGATION DISTRICT
REGULAR BOARD MEETING**

WHEN
Thursday
September 11, 2025
5:00 pm

WHERE
9370 Browns Valley School Rd
Browns Valley, CA
95918

This meeting will be conducted in person, by Zoom Video Conference and Audio Teleconference.

The Browns Valley Irrigation District supports the orders and directives from the California Department of Public Health and the California Governor's Office in the effort to minimize the spread of the Coronavirus (COVID-19).

Governor's Executive Order N-29-20 enables meetings of legislative bodies to be conducted by way of a teleconference. Governor's Executive Order N-33-20 directs all individuals in the state to stay at home or their place of residence except those individuals designated as essential by the Federal Government or the Office of the Governor.

The public is invited to listen, observe and, at designated times provide comments during the meeting by either method provided for below.

For members of the public interested in viewing and having the ability to comment at the public meeting via Zoom, an internet-enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. Login information is below.

Join Zoom Meeting (Copy and paste link into the search field of an internet browser):

<https://us02web.zoom.us/j/88167801150>

Password: **123456**

To participate via the audio only teleconference, dial-in to the meeting using the information below.

Audio Only Dial-in 1-888-475-4499 Meeting ID: 881 6780 1150

Public comment may also be provided in writing via email to the General Manager at bvid@bvid.org.

Written public comment received via email prior to the adjournment of the meeting will be included in the record. If received before the end of the Board's discussion of an agenda item, email/comments about the item will be read or summarized by District staff.

**MINUTES OF THE
REGULAR BOARD MEETING
OF THE
BROWNS VALLEY IRRIGATION DISTRICT
SEPTEMBER 11, 2025**

Director Howard called the Regular Meeting of the Board of Directors of the Browns Valley Irrigation District to order. Directors present were Bordsen, Woods, Rist, and Howard, Director Lowe absent. Also in attendance were Secretary/General Manager Kelly McNally, Operations Manager Kevin Shrader, Technical Services Manager Mark Sayers and Administrative Specialist Tracy Hopper.

1. **Minutes: The Minutes of the August 28, 2025, Board Meeting will be reviewed by the Board for approval.** A motion by Director Woods, seconded by Director Rist to approve the August 28, 2025 minutes. Directors Rist, Bordsen, Woods, and Howard aye, Lowe absent: motion passed.
2. **Public Forum:** None
3. **Finance Committee** – The committee will report to the Board about the meeting. A motion by Director Bordsen, seconded by Director Woods to approve the August 2025 Financials. Directors Rist, Bordsen, Woods, and Howard aye, Lowe absent: motion passed.
4. The Board **will discuss hiring a project manager to assist with construction of the BVID Office** and may take action as necessary. A motion by Director Bordsen and seconded by Director Rist to authorize the Ad Hoc Committee to act on behalf of the Board. Directors Rist, Bordsen, Woods, and Howard aye, Lowe absent: motion passed.
5. **Manager's Report:**

COLLINS LAKE STATUS

DATE	REMAINING SUPPLY VOLUME %	LAKE ELEVATION	DIST BELOW SPILL	RELEASES	GEN OUTPUT
TODAY	25,992 AF 53.1%	1,156.4 FT	26.6 FT	70.4 CFS	0 kW
1 YEAR AGO	27,208 AF 55.6%	1,158.0 FT	25.0 FT	75.1 CFS	0 kW

YUBA RIVER STATUS (PUMPLINE CANAL)

DATE	MAX DIVERSION RATE (BVID/YWA CONTRACT)	BVID WATER RIGHT (CURRENT MONTH)	CURRENT DIVERSION*
TODAY	47.2 CFS	47.2 CFS	40 CFS

**If the current diversion exceeds BVID monthly water right, the difference is deducted from the District's "Project Base Supply."*

STAFF ACTIVITIES

Office staff remain busy with customer calls, inquiries, work orders and questions.

The Technical Services Manager continues to work with LAFCo on the 2023 Annexation and is working on a community outreach meeting to be held at the BVID office in mid-October.

The Manager and the Technical Services Manager have been working with GEI on the EAP mapping update, and on the STID, DSSMP and ODSP update for Virginia Ranch Dam. The updated reports need to be submitted to FERC for review.

The Manager completed the review of the Draft Employee Handbook and has sent the comments to the consultant to create a draft handbook to share with the Personnel Committee. The Manager has also completed the Workplace Violence Prevention Plan and has submitted it to MRG to final before sharing it with the Personnel Committee.

The Manager finished reviewing the Draft 2024 Financial Audit from Blomberg and Griffin and is working with the consultant on a date to present the final to the Board.

CURRENT PROJECTS

Sicard Flat Pipeline

Fusion resumed the week of May 5, 2025 and continued through August 29, 2025.

BVID Office

Ad Hoc Committee, BVID Staff and the BVID Engineer met at the BVID Office to do a site walk and discuss the grading plan on August, 28, 2025.

Vegetation Management

Nothing new to report.

PAST MEETINGS

9/2/2025	Yuba Water Agency Board meeting
9/2/2025	Bay Delta Taskforce – Teams
9/3/2025	BVID/Yuba Water – SWPP discussion
9/4/2025	BVID Office Discussion with 4JCON
9/9/2025	Aflac Open Enrollment - postponed
9/11/2025	Yuba River Endowment Board meeting

FUTURE MEETINGS

9/15/2025	NCWA Water Management Series - Teams
9/16/2025	Yuba Water Agency Board meeting

DISTRIBUTION MAINTENANCE / OPERATIONS

Upper District

Operations staff continue with service calls and maintenance throughout the District.

Mechanical cleaning of the Olive Hill Ditch continues as time permits.

The VRD Generator is offline due to heat.

The Sicard Pipeline construction crew is in process of final clean-up of Gary Drive and Lanza Lane. Permanent fence is being installed in place of temporary fence panels on the U.C. and surrounding properties.

Lower District

Pumpline is currently running 40cfs.

6. Director's Comments and Reports:

7. Correspondence:

8. Adjournment: 5:20 pm