

**MINUTES OF THE  
BOARD MEETING  
OF THE  
BROWNS VALLEY IRRIGATION DISTRICT  
NOVEMBER 13, 2008**

President Winchester called the regular meeting of the Board of Directors of the Browns Valley Irrigation District to order. Other Directors present were Woods, Bordsen, Wheeler. Director Lowe was absent. Also in attendance were Manager Cotter and Clerk Powell.

**Agenda Adjustment:** Director Bordsen, seconded by Director Woods, moved to adjust the agenda as follows: move the second item under Closed Session, Considering a Step Advancement for Crewmember, to item 2a., just after Public Forum. All ayes, motion passed.

**Minutes:** The Minutes of the October 23, 2008 Regular Board Meeting were approved on a motion by Director Bordsen, seconded by Director Winchester, all ayes, motion passed.

**Public Forum:** None. No action taken.

**Closed Session:** President Winchester announced that the meeting would go into Closed Session to consider advancements for 2 employees. Any action taken in Closed Session would be reported when the meeting reconvened into Open Session.

**Open Session:** President Winchester reconvened the meeting into Open Session and reported that employee Mark Sayers would receive a 15% pay increase effective 6 months from his permanent hire date of 3-7-08. Additionally, employee Kevin Shrader was promoted to Utility Worker I Step 2 effective 6 months from his Temporary hire date of 5/27/08.

Director Bordsen left the meeting to attend to other business.

**Finance Committee Report:** Directors Wheeler & Winchester reported that they had reviewed the October financial records and found everything to be in order. Director Wheeler, seconded by Director Woods, moved to approve the October financial records. All ayes, motion passed.

After discussion, Director Woods, seconded by Director Winchester, moved to approve the 2008 Contingent Purchases, minus the purchase of a dump truck which will be reevaluated in 2009. All ayes, motion passed.

**Pipeline Committee Report:**

- o Deubel/Fargo Hill Pipeline- Director Wheeler, seconded by Director Woods, moved to accept the Deubel/Fargo Hill pipeline project. All ayes, motion passed.
- o Saddleback Lift Station- Discussion only, no action taken.

**Collins Lake Drought Update:** No action.

**Manager's Report:**

**Collins Lake:**

Current elevation is 1,125.75 ft, which is 57.25 ft below spill. The Generator is off with releases of 1.0 cfs. Last year on this date the elevation was 1,131.0 ft, which is 52.0 ft below spill. The Generator was running at 165 Kw with releases of 56.1 cfs.

We provided a truck and excavator (with operators) to assist the Campground in their efforts to widen and extend the boat ramp. This was a two day project that will ultimately add to the value of Collins Lake.

**Staff Activities:**

Randy Westerman has returned from Family Care and Medical Leave and is back to a normal working schedule.

Randy Hurlbut is still recuperating from finger surgery to remove a berry thorn and is expected to return to work next week.

Carey Powell will be off for surgery beginning November 21<sup>st</sup> and is expected to return in about 8 weeks.

**LAFCO Sphere of Influence:**

The LAFCO consultant has asked BVID and North Yuba WD to work out a joint Sphere of Influence map that can be presented to the respective Boards and then to LAFCO. This map is in the process of being developed. There is also a small area of concern with Cordua ID over an area that is served by Cordua but is in the District.

**Peoria Pipeline:**

Due to rainfall and crew scheduling, we did not spend much time on this project. We did however install a crossing through a drainage area and installed 280' of pipe since the last Board meeting for a total of 3,710' for this phase.

**Meetings:**

**Past:**

- 10-24-08 I met with Tim Cole and Lee-Ann Cimino (Sutter Community Bank) to discuss the District's banking needs.
- 10-24-08 I participated in the 2009 Drought Water Bank (sellers only) conference call.
- 10-28-08 Director Winchester and I attended the Member Unit meeting in Marysville.

- 10-29-08 I met with Gary Kienlen (MBK), Ryan Bezerra and Paul Bartkiewicz to discuss Pre-1914 water rights reporting.
- 10-29-08 I attended the 2009 Drought Water Bank meeting in Sacramento.
- 10-30-08 The Water Rate Ad-Hoc Committee (Directors Bordsen and Woods) met with Nevada ID to discuss water rates and operations.
- 10-30-08 The Pipeline Committee (Directors Winchester and Bordsen) met to discuss the Fargo Way pipeline and future water transfers.
- 11-04-08 I participated in the 2009 Drought Water Bank (sellers only) conference call.
- 11-05-08 Director Winchester and I attended the YCWA Member Unit meeting in Marysville.
- 11-05-08 Directors, Winchester and Wheeler and I attended the YCWA Accord dinner in Marysville.
- 11-06-08 The Water Rate Ad-Hoc Committee (Directors Bordsen and Woods) met to discuss water rates.
- 11-07-08 I provided a tour of the District to East Bay MUD concerning future water transfers.
- 11-11-08 The Personnel Committee (Directors Bordsen and Lowe) met to discuss raises for two employees.
- 11-12-08 I attended the 2009 Drought Water Bank meeting in Sacramento.
- 11-12-08 Director Winchester attended the NCWA Selection Committee meeting in Yuba City.
- 11-13-08 The Finance Committee (Directors Wheeler and Winchester) met to review the October bills and discuss the 2008 Contingent Purchases.

**Future Meetings:**

- 11-18 & 19-08 I will be out for Cataract surgery.
- 11-20-08 2009 Drought Water Bank meeting in Sacramento.
- 11-24-08 Member unit (without YCWA) meeting in Marysville.
- 12-01-08 JPIA Board meeting in Long Beach.
- 12-02-08 ACWA Energy Committee meeting in Long Beach.
- 11-03 through 05-08 ACWA Fall conference in Long Beach.

**Projects:**

**Past:**

1. Mechanically cleaned a large section of the Pumpline canal, the Palomine ditch, and the Palmer ditch.
2. Repaired a leak and rebuilt a service on the Finch pipeline.
3. Set the Upper District up for winter rain flows.

4. Serviced truck #1. Repaired the radiator in truck #2. Repaired wiring on the small equipment trailer.
5. Moved the diesel fuel tank and containment from the Heintzen pump site.
6. Surveyed the R-Line route at Saddleback Ranch.
7. Replaced two valves on the Mahle pipeline.
8. Built and labeled road sign holders for storing the signs while not in use.
9. Insulated the Upper District pumps and shut them down for winter.

**Future:**

1. Work on Phase 1 extension of the Peoria pipeline.
2. Continue mechanically cleaning the Pumpline Canal.

**ACWA/Health Plan Incentive Rate:** Director Winchester, seconded by Director Woods, moved to apply for the ACWA/Health Plan Incentive Rate. The new ACWA Incentive Rate does not change BVID's current plan nor does it constitute any changes in coverage for its employees. It simply determines whether or not BVID qualifies for a 3% discount for premiums already paid by the District. All ayes, motion passed.

**Correspondence:**

- o Letter from George Deubel regarding Fargo Hill pipeline.
- o Letter to Drought Water Bank Coordinator Teresa Geimer regarding 2009 Drought Water Bank Program.

**Closed Session:** President Winchester announced that the meeting would go into Closed Session to have a conference call with legal counsel regarding existing litigation (Yuba County Water Agency vs. State Water Resource Control Board). Any action taken in Closed Session would be reported when the meeting reconvened into Open Session.

**Open Session:** President Winchester reconvened the meeting into Open Session and reported that no action was taken.

**Adjournment:** There being no further business before the Board, President Winchester adjourned the meeting.